

CARDINAL COMMUNITY ACADEMY
BOARD MINUTES
November 18, 2015
5:32 P.M.
CCA ART ROOM

1.0 COMMENCEMENT OF MEETING

1.1 *Roll Call*

__P__ April Dowdy __P__ Amber Epple __P__ Dora Garcia __P__ Laura Hayden
__P__ Carla Leet __P__ Don Schutter __P__ David Swieter __P__ Carey Thoene
__P__ Juli Zimbelman

1.2 *Pledge of Allegiance and Reading of the Mission Statement*

The pledge was given. The Mission Statement was read by Carla Leet.

1.3 *Adoption of Agenda*

Juli Zimbelman moved to adopt the agenda. The motion was seconded and approved.

1.4 *Public Comment* – None

1.5 *Minutes*

1.5.1 Approval of Minutes

Carey Thoene moved to approve the minutes of October 28, 2015. The motion was seconded and approved.

1.6 *Treasurer's Report*

1.6.1 Approval of Treasurer's Report

Amber Epple gave the Treasurer's Report. The YTD net income for October 2015 was \$39,271.89. Laura Hayden moved to file the Treasurer's Report. The motion was seconded and approved.

1.6.2 Christmas Incentives Approval

Carey Thoene moved to approve the Christmas Incentive of \$100.00 per staff member. The motion was seconded and approved.

2.0 DIRECTOR'S REPORT

2.1 April Dowdy gave the attached Director's Report

3.0 COMMITTEES

3.1 *PTO:* Carey Thoene reported the shade structure build is complete. The Fall Festival was successful. An estimated \$8,300.00 was raised.

3.2 *Accountability:*

Ellen Swieter reported on the 2016 meeting schedule. The After School Program was discussed.

The mission of CCA is to serve student needs and achieve educational excellence. Students will have a positive learning environment that will give students the ability to become lifelong learners, while encouraging responsibility, citizenship, honesty, integrity and respect between students and teachers. Every student will have the opportunity to reach high academic goals within a broad, well-rounded curriculum. Community participation will aid in guiding students to reach their highest academic potential. We believe this statement can be well paraphrased as this: **C**haracter **C**ommunity **A**chievement – Soaring to Educational Excellence.

4.0 **OLD BUSINESS**

4.1 *New and Returning Board Members*

Welcome Charity Young – new board member.

4.2 *New Building Design Teams/Design Information*

Don Schutter reported. Don will continue with the RFP work. Don Schutter moved to allow up to \$7,500.00 for hiring Adele Wilson of Hord/Coplan/Macht, to conduct the Programming and Master Planning proposal dated 11-3-15 with the addition of a Utility Assessment, rendering a proposed facility elevation drawing and a material sample board. The motion was seconded and approved.

5.0 **NEW BUSINESS**

5.1 *Board Calendar Review (work session if necessary)*

The Board Calendar was discussed and Carla Leet will make the necessary updates.

5.2 *Revise Board Election Process*

Carla Leet will update the last two pages for a “First Reading” at the January meeting

5.3 *Update Board Organizational Chart*

Juli Zimbelman will forward updated versions (chart, contact information and 2016-2017 Board meeting schedule) to Board members.

6.0 **ADJOURNMENT**

6.1 *Adjournment*

Motion made by Laura Hayden to adjourn the meeting at 9:27 p.m. This motion was seconded and approved.

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